

# Instructions for Battalion Commanders

1. As a Battalion Commander you will be assigned the rank of Major. As such you will need to affix a cockade of red material to your hat, and, if your finances will allow, you may wear two silver or gold epaulets. You shall equip yourself with a spontoon and sword.
2. You will be assigned a portion of the troops attached to this Corps. If the numbers assigned to you permit, you will arrange your command into 3 or 4 divisions with a minimum of 35 men each (including officers and nco's). Each division will be properly sized and then divided into 2 equal platoons or a minimum of 18 men. You will assign a Captain to each division and a Lieutenant will be necessary for the second platoon of each division. The Lieutenants can either be selected by yourself or by the Captains that will command them, whichever you feel is proper. Additionally, each company will require a 1<sup>st</sup> sergeant who is to be appointed by the captain.
3. From you command you will select a responsible, respected man to perform the duties of your Battalion Adjutant. The man you choose must be literate and good with numbers for his administrative duties will require it. You adjutant, with the rank of lieutenant will need to affix a cockade of green material to his hat and may wear an epaulet of silver upon his left shoulder.
4. From your command you will select a responsible, respected man to perform the duties of your Battalion Quartermaster Sergeant. The man you choose will be responsible for laying out your battalion's camp and administering to its needs under the direction of the corps quartermaster. Your man must be willing and able to serve in this capacity for the entire event and be available from 9am Thursday July 29 until the end of the event.
5. You will provide each of your appointees with the enclosed instructions pertaining to his office.
6. Each Battalion will only be allowed to display and carry one color. You are to appoint an ensign to carry the colors of your battalion for the duration. The ensign is to be appropriately attired for the execution of their duties by affixing a cockade of green material to his hat and may wear an epaulet of silver or gold upon his left shoulder. It is also recommended that you form a color guard of 6-8 men for the protection of your colors while in the field. The color that is carried is to be selected at your discretion.
7. You will ensure that your all guards, detachments, and other duties your battalion is to provide will be complete and on time.
8. As discipline is paramount to the success of our task, you will ensure that the men of your battalion are well drilled and take particular note of the honors due their fellow soldiers as well as their officers.